SUMMARY OF THE UNIVERSITY HEALTH SERVICES
NOTICE OF PRIVACY PRACTICES

University Health Services (UHS) has always had privacy and patient confidentiality standards in place to ensure appropriate access or disclosure of protected health information. A new federal law called the Health Insurance Portability and Accountability Act (HIPAA) provides additional safeguards for ensuring your health information is adequately protected. HIPAA also requires UHS to provide you with a Notice of Privacy Practices that explains how medical information may be used and disclosed and also explains your rights related to your medical information.

The following is a summary of the types of activities for which protected health information may be used and disclosed, as permitted by law:

- **Treatment:** UHS may access and disclose information about you for the purpose of providing you treatment and services.
- **Payment:** UHS may access and disclose information about you to bill for services and treatment you received.
- **Health Care Operations:** UHS may access and disclose information about you to carry out functions necessary to run the health system and to continually improve the quality and effectiveness of the health care and services it provides.
- **To advise you of the services UHS provides**
- **For UHS fundraising**
- **To communicate to the individuals that are involved in or responsible for your care or treatment**
- **For certain research activities**
- **For health and safety functions authorized by law, such as required disease or abuse reporting**
- **For worker’s compensation purposes**
- **For legal proceedings**
- **For health oversight activities such as inspections, audits and investigations**
- **For certain law enforcement activities**
- **For military and national security activities**
- **To funeral directors and coroners**

You have the right to do the following:

- **Review and copy your health information**
- **Request that limits be put on the use or disclosure of your health information**
- **Request that communications about your health information be made in ways that further protect your privacy**
- **Request to have corrections made to your health information**
- **Receive a listing of where and when your health information was disclosed**
- **Request not to share your information with your health plan when certain conditions are met**
ELECTRONIC COMMUNICATION:

NOTICE: UHS' secure messaging system is for non-urgent issues. In case of a critical or life-threatening emergency, call 911. For urgent issues during business hours, call 510-642-2000. For urgent issues outside of normal business hours, call 510-643-7197.

CONFIDENTIALITY NOTICE: UHS' secure messaging system, including any attachments, is for the sole use of the intended recipient(s) and contains confidential and privileged information protected by law. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

DISCLAIMER: UHS does not guarantee that you will be able to access this patient portal at any time of your choosing. UHS disclaims any liability arising from any inaccuracies or defects in the information, software, communication lines, internet or your internet service provider, computer hardware or software, or any other service or device that you use to access this patient portal. UHS does not guarantee that this message, portal and any files contained within it are free from mistake or error.

I agree to the use of University Health Services' electronic forms of communication. This includes but is not limited to the ability to: send and receive secure messages within my electronic medical record, receive select lab results from my health provider, make online appointments, receive appointment reminders, and receive other pertinent email notifications in support of my health needs with Tang.

If there are any questions pertaining to the Privacy Notice, contact our Privacy Officer at 510-642-9250.